



Application No.
(For City Use Only)

ZONE CHANGE APPLICATION
FEE: \$300.00

Application for property located at : _____

Date : _____ Total Acreage: _____

Property Owner: _____ Phone No.: _____
(Current property owner must sign application)

Subdivision Name: _____ Number of lots: _____

Subdivider/Agent: _____ Phone No.: _____

Email: _____ Fax: _____ Cell No. _____

Mailing Address : _____ Zip Code: _____

Engineer : _____ Phone No. : _____

Email: _____ Fax: _____ Cell No. _____

Mailing Address: _____ Zip Code: _____

**A LEGAL DESCRIPTION (INCLUDING TOTAL ACREAGE OR SQUARE FOOTAGE) FOR
THE SUBJECT PROPERTY MUST ACCOMPANY THIS APPLICATION**

1. What is the current zone designation: _____
2. What is the requested zone change: _____
3. For what reason(s) do you request the zone change? A separate sheet may be attached if necessary.

(Continued on next page.)

The following information must also be submitted with the application:

- a. A document verifying proof of ownership and completion of the attached affidavit. The current property owner must be the applicant but may designate an authorized agent to act in his/her behalf. Proof of ownership may include a Davis County Recorder's printout indicating ownership with corresponding parcel number, a warranty deed, quit claim deed or tax notice.
- b. Property address and legal description. A legal description can be obtained from the deed, tax notice, or Davis County Recorder's Office.
- c. Property plat from the Davis County Recorder's Office. The property should be clearly marked in red. Notification of this proposal will be sent to the adjacent property owners by Farmington City in accordance with City ordinances.

PROPERTY OWNER AFFIDAVIT

STATE OF UTAH)
 : ss
COUNTY OF DAVIS)

I (We), _____, being duly sworn, depose and say that I (We) am (are) the owner(s)* of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge.

(Property Owner)

(Property Owner)

(Authorized Agent)

Subscribed and sworn to me this _____ day of _____, 20____.

(Notary)

Residing in Davis County, Utah

My commission expires: _____

*Shall be the owner-of-record as listed by the Davis County Recorder's Office or may be the authorized agent of the owner as listed below.

=====

AGENT AUTHORIZATION

I (We), _____, the owner(s) of the real property described in the attached application, do authorize as my (our) agent(s) _____ to represent me (us) regarding the attached application and to appear on my (our) behalf before any City Boards considering this application and to act in all respects as our agent in matters pertaining to the attached application.

Property Owner)

(Property Owner)

Dated this _____ day of _____, 20__, personally appeared before me _____, the signer(s) of the above instrument who duly acknowledged to me that they executed the same.

(Notary)

Residing in Davis County, Utah

My commission expires: _____



FARMINGTON CITY GENERAL PLAN AND/OR ZONING AMENDMENTS INFORMATION SHEET

The Farmington City General Plan is the City's guide for land use decisions. The Plan's purpose is to coordinate and bring order to the new and existing development within the City by establishing general goals and policies. The Plan is not meant to be a static document. Reevaluation of the concepts and recommendations are continually being considered. Although continual evaluation of the Plan is encouraged, there must be significant, compelling evidence submitted before change is justified. Citizens and developers are encouraged to read the adopted General Plan before making application and should refer to the City's goals and policies to justify requests. The planning staff is available to assist in the preparation of applications.

Public Hearings

The General Plan and/or zoning amendment process involves public hearings before the Farmington City Planning Commission and the Farmington City Council. The Planning Commission makes recommendations to the City Council which has final authority to amend the General Plan or change a zoning classification. **It will typically require 60 to 90 days for processing applications.** The time is required in part to post public notification of the public hearings to be conducted by the Planning Commission and the City Council. **The City Council meets the first and third Wednesdays of the month and the Planning Commission meets the second and fourth Thursdays of the month. Meetings generally begin at 7:00 P.M. and are held in the Farmington City Offices, 130 North Main Street. Applications for General Plan and/or zoning amendments must be submitted at least two weeks in advance of the hearing date. Applications are placed on the earliest possible agenda, but it should be noted that submittals may have to wait more than two weeks before being considered.** The applicant must be present at the public hearing to present information and answer any questions that may arise.

After study and analysis, the Planning Commission shall prepare written recommendations regarding the application and proposed amendment and forward the same to the City Council for its consideration. The City Council shall review the proposed amendment to the General Plan or Zoning Map and shall schedule and hold a public hearing on the proposed amendment. The City Council shall provide reasonable notice of the public hearing at least fourteen (14) days before the date of the hearing. After the public hearing, the City Council may make any modifications to the proposed amendment to the General Plan or Zoning Map that it considers appropriate and in accord with the City General Plan and may thereafter adopt the amendment as proposed, modify

the amendment and adopt or reject the modified amendment, or reject the proposed amendment.

Application Requirements

Either the “General Plan Amendment Application,” the “General Plan Amendment and/or Zone Change Application,” or the “Zone Change Application” must be completed. A separate explanation sheet may be attached to provide additional information. In preparing the application, it is best to be as detailed and specific as possible. Incomplete or inadequate information may result in the application being delayed or possibly denied. A non-refundable filing fee of \$300 is required at the time of submittal. Information required at the time of application is as follows:

1. **A document verifying proof of ownership and completion of the attached affidavit.** The current property owner must be the applicant but may designate an authorized agent. Proof of ownership may include a County Recorder’s printout indicating ownership with corresponding parcel number, a warranty deed, quit claim deed, or tax notice.
2. **Property address and legal description.** A legal description can be obtained from the deed, tax notice, or County Recorder’s Office.
3. **Property plat from the Davis County Recorder’s Office.** The subject property should be clearly marked in red on the property plat obtained from the Davis County Recorder’s Office. Notification of the proposal will be sent to the adjacent property owners by the City.
4. **A conceptual site plan**, although not required, is strongly encouraged in order to more clearly illustrate the development intent for the property and to help the Planning Commission evaluate the conformance of the proposal with the General Plan and the proposed zoning. **Six copies of these plans should be submitted with the application.**

The information submitted will be the basis for review by the Planning Commission and the City Council. If there are questions, please contact the City Planner at 451-2383.

Application Processing

Site plans may be distributed to various agencies for their review and comment. All comments will be compiled and submitted to the Planning Commission to assist them in their decision. A copy of the staff analysis, including the comments from these agencies, will be available to the applicant.